

FROM US. DEPT. OF INTERIOR PERSONNEL POLICY

(TUE) 9. 3' 02 11:16/ST. 11:16/NO. 4861573834 P 1



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, D.C. 20240

Memorandum

JUL 25 2002

To: Solicitor
Inspector General
Assistant Secretaries
Heads of Bureaus and Equivalent Offices

From: *for* Carolyn Cohen *Wail M. Cohen*
Director, Office of Personnel Policy

Subject: Availability of Firefighter and Law Enforcement Retirement Training

We are excited to announce the availability of a new training course on the web -- Firefighter and Law Enforcement Special Retirement. This course is part of the Department's ongoing effort to improve the special retirement program and was designed in partnership with the Department of the Interior (DOI) University, the Firefighter and Law Enforcement Retirement Team, the Office of Personnel Policy, and SkillSoft Client Services.

The course is directed to employees in the firefighting and law enforcement fields, as well as to personnelists involved in special retirement processing and counseling. It is presented in three sections:

- Civil Service Retirement System (CSRS) - What you need to know about the special retirement system if you are a firefighter or law enforcement officer seeking enhanced retirement coverage under the CSRS or CSRS Offset.
- Federal Employees' Retirement System (FERS) - What you need to know about the special retirement system if you are a firefighter or law enforcement officer seeking enhanced retirement coverage under FERS.
- Personnel - What you need to know if you are responsible for processing actions or position descriptions, or if you are a retirement counselor for federal employees who have entitlement to firefighter or law enforcement officer retirement.

For information on how to register for this free course, go to the Firefighter and Law Enforcement Retirement Resource Center at www.doi.gov/training/flert and click on the "FLERT Training" button.

If you have questions, our point of contact is Marcia Scifres, 208-334-1549 or marcia_scifres@ios.doi.gov.

cc:
Personnel Officers
Training Officers

OPTIONAL FORM 99 (7-99)

FAX TRANSMITTAL

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